

Nominating Committee Charter (MLGHRA)

1. Purpose

The purpose of the Nominating Committee is to prepare a slate of candidates for vacancies for offices presented to the Board for consideration for election by the membership; coordinate the nomination and election process of all candidates and to assist the Executive Board with responsibilities regarding :

1. the identification of individuals qualified to become board members,
2. the selection, or recommendation that the board accept nominees for the annual general membership election meeting.
3. the selection, or recommendation that the board select and fill any vacancies on the board; and
4. the other Goals and Responsibilities referred to herein.

In so doing, the Committee will endeavor to maintain free and open means of communication between the members of the Committee and other members of the Board and Board Committees. The chairperson is the senior member of the Committee. Committee members must be active or lifetime members in good standing (an additional requirement may be added, such as, having held a good standing status for at least 2 years, to be considered for Offices, as our "Association" grows).

2. Committee Composition and member Qualifications

The Committee shall be composed of not less than (3) three members, each of whom, has experience, is fair and having good judgment that would be valuable for providing accurate information, on matters regarding candidates, to the Board. Each member will be appointed by the Board and shall serve at the discretion of the Board.

3. Organization and Procedures

The Board or, failing that, the Committee, shall appoint from among the members of the Committee a Chairman of the Committee. The Chairman (or in his/her absence, a member designated by the Chairman) shall preside at each meeting of the Committee and set the agendas for Committee meetings. The Committee shall have the authority to establish its own rules and procedures for notice and conduct if its meetings as long as they are not inconsistent with any provisions of the "Association" that are applicable to the Committee. The Committee shall meet at least once during the year, preferably just before the meeting when elections are held. All Board members who are not members of the Committee may attend and observe meetings of the Committee, but, shall not participate in any discussion or deliberation unless invited to do so by the Committee. The Committee may include in its meetings members or any other persons whose presence the Committee believes to be necessary or appropriate.

4. Goals and Responsibilities

The goals and responsibilities of the Committee are to:

- assist in the recruiting, including evaluation of candidates for positions eligible for Board membership.

- recommend to the Board (as soon as is practicable after a vacancy arises) for a special election by the membership to fill any vacancies.
- receive proposals for nominees from the general membership.
- annually review the performance of individual Committee and/or Board members and evaluate the nomination for re-election of current positions.
- review the outside activities of officers which may diminish their effectiveness or be inconsistent with the criteria of the "Association".
- annually review the performance of the Committee; and
- periodically report to the Board on its finding and actions.

In recommending members for election or appointment to the Board, it shall be the primary objective to the Committee to assure that the Board satisfies the requirements and the "Association" guidelines, as from time to time in effect, and that many members of the Board as practicable be eligible for appointments to the Board or committees, including the Committee, in accordance with such requirements.

(aa 12/12/03)